Prevent

Policy for Preventing Extremism and Radicalisation

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Previous revisions:	23/08/2017 ICT section 09/01/2018 Reference to SPOC added under raising concerns 11/01/2018 IT Usage updates 14/02/19 Run, Hide, Tell 09/01/20. Referral form

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1 Principles of Prevent Policy

1.1 Introduction

Steve Willis Training Centres (SWT) recognises and is committed to our responsibility for providing a safe and secure environment for everyone training with us.

Staff, managers and directors know that safeguarding is everyone's responsibility, whatever their role in relation to trainees enrolled with us.

The Counter-Terrorism and Security Act 2015 places a duty on our organisation to have 'due regard to the need to prevent people from being drawn into terrorism'. Preventing Extremism and Radicalisation is one element within our wider Safeguarding arrangements, detailed in a separate policy.

This policy has been developed to reflect the Prevent agenda and have regard for Prevent Duty Guidance for FE (England & Wales), DfE Guidance 'Keeping Children Safe in Education 2016' and 'Working Together to Safeguard Children 2015'.

1.2 Definitions

The following is the accepted Government definition of extremism:

'Vocal or active opposition to fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs; and/or calls for the death of members of our armed forces, whether in this country or overseas'.

Steve Willis Training Centres has adopted this definition in relation to this policy and our centres and staff do not tolerate extremist views of any kind from any source.

1.3 Prevent and our Apprenticeship Training

Extremists (of all types) seek to develop destructive relationships between different communities and groups through division, fear and mistrust of others based on ignorance or prejudice.

We aim to create a safe environment for apprentices to explore controversial issues, supported by apprenticeship trainers/assessors.

Within our learning environments we equip young people with the knowledge, skills and critical thinking, to challenge the views of others – in particular those of extremism. We also recognise that if we fail to challenge extremist views we are failing to protect apprentices.

Every apprentice at the centre takes part in learning activity which helps them understand and become tolerant of difference and diversity. Individuals feel valued and minorities or minority views are not marginalised.

2. Prevent in Action

2.1 Actions for Centres and Staff

Steve Willis Training Centres and its staff will:

- Promote British Values
- Support young people who may be vulnerable to extremist influences by providing a safe place for them to talk and where appropriate seek guidance from external organisations – see below
- Recognise and respond to disclosures about exposure to extremist actions, views or materials of others whether within our outside of the centre
- ,
- Report anyone voicing opinions drawn from extremist ideologies and narratives, using extremist or 'hate' terms to exclude others or incite violence, attempting to impose extremist views or practices on others.
- Recognise and challenge intolerance of difference, whether secular or religious, or in a wider sense in line with our Equalities Policy based on other protected characteristics
- Report anyone accessing extremist material online, including through social networking sites. Our contractor Boundary IT services manages all ICT issues and reports on inappropriate sites being accessed.
- Liaise with DfE Prevent Co-ordinator to understand local risks and threats that may impact on or influence learners and ensure that staff are also made aware.

Any prejudice, discrimination or extremist views, including derogatory language, displayed by apprentices, staff or employers is always challenged and where appropriate dealt with in accordance with our Disciplinary Policies for Apprentices and Staff.

2.2 External Support and Guidance

With Centres in two local authority areas, we are also mindful of any locally agreed procedures and contacts for advice:

Department for Education Prevent Co-Ordinator - Alamgir Sheriyar

West Sussex Safeguarding Children Board: 0330 222 7799

Brighton & Hove Local Safeguarding Children Board: 01273 292379

Hampshire Safeguarding Children Board: 01962 876355

Sussex Police Prevent: prevent@sussex.pnn.police.uk

Hampshire Constabulary: prevent.engagement@hampshire.pnn.police.uk

2.3 Guest Speakers

Steve Willis Training will vet guest speakers before they have contact with learners and will monitor their delivery to ensure that materials and resources, or conversations, are not promoting radicalisation or extremism. Curriculum Leaders maintain the list of guest speakers. Risk assessments will be completed as required.

2.4 Staff Training

All staff undertake 'PREVENT' training, starting with the online ETF module. This is then updated annually with relevant whole team CPD activity – or in response to identified need. The updated online learning module is repeated every 3 years.

2.5 IT Usage

SWT's IT partner, Boundary IT, have put various control measures in place to prevent access, via the internet or SWT equipment, to inappropriate web sites. Access is monitored by Boundary IT on an ongoing basis with any breaches or deviations notified to the Managing Director (who would inform the DSL).

Control measures include:

- All SWT computers (running a Windows operating system) have ESET web filtering installed.
- The guest network is controlled and filtered through Draytek & Cisco routers.
- The SWT network blocks web traffic on a keyword web filter rule and only allows requested sites to be whitelisted.
- The guest network password is changed monthly.
- Staff lock PC's when they are unattended (desk-based PC's & laptops auto- lock when left unattended as an additional control measure).
- Our Chrome Books can only access the internet via our Draytek & Cisco routers.
- Firewalls are in place and network traffic is constantly monitored in real time by Boundary IT.

2.6 Raising Concerns

Where anyone has concerns about extremism or radicalisation, the DSL is the first point of call and acts as the Single Point of Contact (SPOC); alternatively, local police contacts' details are displayed in the centre.

All PREVENT referrals will be made using the agreed PREVENT Referral Form (Appendix 1) As a general rule, the procedure for reporting and referring safeguarding concerns applies unless the threat is immediate and life

2.7   Run, Hide Tell

If you are caught up in a firearms or weapons attack, we urge you to follow the Run, Hide, Tell advice.   If you come under attack:

RUN, if you can

HIDE, if you can't run

TELL the police what's happening when you can.

Appendix 1

PREVENT NATIONAL REFERRAL FORM

REFERRAL PROCESS	
By sending this form you consent for it to arrive with both your dedicated Local Authority safeguarding team & Prevent policing team for a joint assessment. Wherever possible we aim to give you feedback on your referral, please be aware, however, that this is not always possible due to data-protection & other case sensitivities. Once you have completed this form, please email it to**: *USE YOUR AGREED PREVENT REFERRAL PATHWAY*** If you have any questions whilst filling in the form, please call: 01865 555618	

INDIVIDUAL'S BIOGRAPHICAL & CONTACT DETAILS	
Forename(s):	First Name(s)
Surname:	Last Name
Date of Birth (DD/MM/YYYY):	D.O.B.
Approx. Age (if DoB unknown):	Please Enter
Gender:	Please Describe
Known Address(es):	Identify which address is the Individual's current residence
Nationality / Citizenship:	Stated nationality / citizenship documentation (if any)
Immigration / Asylum Status:	Immigration status? Refugee status? Asylum claimant? Please describe.
Primary Language:	Does the Individual speak / understand English? What is the Individual's first language?
Contact Number(s):	Telephone Number(s)
Email Address(es):	Email Address(es)
Any Other Family Details:	Family makeup? Who lives with the Individual? Anything relevant.

DESCRIBE CONCERNS	In as much detail as possible, please describe the specific concern(s) relevant to Prevent.

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PERSON WHO FIRST IDENTIFIED THE CONCERNS	
Do they wish to remain anonymous?	Yes / No
Forename:	Referrers First Name(s)

FOR EXAMPLE:

- How / why did the Individual come to your organisation's notice in this instance?
- Does it involve a specific event? What happened? Is it a combination of factors? Describe them.
- Has the Individual discussed personal travel plans to a warzone or countries with similar concerns? Where? When? How?
- Does the Individual have contact with groups or individuals that cause you concern? Who? Why are they concerning? How frequent is this contact?
- Is there something about the Individual's mobile phone, internet or social media use that is worrying to you? What exactly? How do you have access to this information?
- Has the Individual expressed a desire to cause physical harm, or threatened anyone with violence? Who? When? Can you remember what was said / expressed exactly?
- Has the Individual shown a concerning interest in hate crimes, or extremists, or terrorism? Consider *any* extremist ideology, group or cause, as well as support for "school-shooters" or public-massacres, or murders of public figures.
- Please describe any other concerns you may have that are not mentioned here.

COMPLEX NEEDS	**Is there anything in the Individual's life that you think might be affecting their wellbeing or that might be making them vulnerable in any sense?**

FOR EXAMPLE:

- Victim of crime, abuse or bullying.
- Work, financial or housing problems.
- Citizenship, asylum or immigration issues.
- Personal problems, emotional difficulties, relationship problems, family issues, ongoing court proceedings.
- On probation; any erratic, violent, self-destructive or risky behaviours, or alcohol / drug misuse or dependency.
- Expressed feelings of injustice or grievance involving any racial, religious or political issue, or even conspiracy theories.
- Educational issues, developmental or behavioural difficulties, mental ill health (see **Safeguarding Considerations** below).
- Please describe any other need or potential vulnerability you think may be present but which is not mentioned here.

OTHER INFORMATION	**Please provide any further information you think may be relevant**, e.g. social media details, military service number, other agencies or professionals working with the Individual, etc..

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