



FACE COVERINGS POLICY

Summary

This policy applies to all staff, customers and visitors to Steve Willis Training Centres, and forms part of our Covid-19 safety protocol.

Face coverings must be worn in all communal areas, when moving around the centre and where you cannot maintain 2 metres social distancing.

Face coverings are mainly intended to protect others and not the wearer. When used correctly, they cover the nose and mouth, which are the main sources of transmitting coronavirus (COVID-19).

There are some circumstances where people may not be able to wear a face covering, this includes (but is not limited to):

- people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability
- where putting on, wearing or removing a face covering will cause you severe distress
- if you are speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expressions to communicate
- to avoid harm or injury, or the risk of harm or injury, to yourself or others – including if it would negatively impact on your ability to exercise or participate in a strenuous activity

Where a member of staff, customer or visitor is unable to wear a face covering, the reasons for this may not be visible to others so please be mindful and respectful of such circumstances.

If you are unable to wear a face covering

The wearing of face coverings is one of the safety measures we have in place as part of our Covid-19 risk assessment. If a member of staff, customer or visitor to our centres is unable to wear a face covering, additional risk mitigations are in place and must be followed, including:

- **Maintaining the social distancing of 2m at all times**
This includes whilst in the classrooms, workshops and communal areas (including outside).
- **Display an Exemption card**
Although this isn't a legal requirement, Steve Willis Training request that a form of exemption card is displayed at all times. This is to prevent any uncomfortable conversations and avoid any unnecessary challenges for all staff, customers and visitors.

This policy is an addition to the other Covid-19 guidance and safety measures in place across the centres.